

Valley Christian Fellowship  
Ministry Event  
Cost Analysis Sheet

Event Name: \_\_\_\_\_

Leader's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

List all estimated expenses: (i.e.: food, rental, lodging, speakers, decorations, books, etc.)

- \_\_\_\_\_ = \_\_\_\_\_
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- \_\_\_\_\_ = \_\_\_\_\_
- \_\_\_\_\_ = \_\_\_\_\_

Total Estimated Cost = \_\_\_\_\_

List all estimated income that will cover the cost of the event:

- Cost to individual \_\_\_\_\_ times number of people \_\_\_\_\_ = \_\_\_\_\_
- Individual donations or offerings \_\_\_\_\_ = \_\_\_\_\_
- Other \_\_\_\_\_ = \_\_\_\_\_

Total Estimated Income = \_\_\_\_\_

Profit or Loss = \_\_\_\_\_